CROWNE PLAZA SHANGHAI
RESERVATION FORM

Antai College of Economics & Management
Shanghai Jiao Tong University

Event Name: Antai College " 2012 The Fourth International Business School Shanghai Conference"
17th – 19th Oct, 2012
Please Fax/Mail this form to Ms. Stella Sun at 62822014/reserves@cpsha.com before 1st Oct, 2012
(Reserve your hotel room DIRECTLY with CROWNE PLAZA SHANGHAI)

Mr/Mrs/Ms – Surname: _____ First Name:_____

Title/ Company: _____

Tel: _____Fax: _____Email: _____

Accommodation:

Arrival / Check-in Date: _____ Flight / ETA : _____

Departure / Check-out Date: _____ Flight / ETD : _____

Request Late Check-in (please tick √):_____ Time: _____: _____(will be approved by hotel)
Request Late Check-out (please tick √): _____ Time : _____: _____(will be approved by hotel)

CHECK-IN TIME IS 14:00 afternoon. To guarantee early check-in, please book one night before.
CHECK-OUT TIME IS 12:00 noon. Extended use of rooms till 6:00 pm is subject to half day's rate.
Thereafter, a full day's room rate will be applicable.
Reservations will be held till 6pm only, unless guaranteed with Credit Card. Guaranteed reservations will be held regardless of arrival time and will incur a cancellation charge of 1 (one) night rate for no-show.

Room Preference (Please tick √ one) :
_____ Smoking / _____ Non-smoking _____Double beds / ____ King size bed

_____ Superior Room– Main Building *(Special rate* ***CNY800.00net*** *inclusive of one buffet breakfast)*
_____ Deluxe Room – Main Building (*Special rate* ***CNY950.00net*** *inclusive of one buffet breakfast)*
_____ Club Room – Main Building (*Special rate* ***CNY1100.00net*** *inclusive of one buffet breakfast)*
_____ Premier Room - New Wing (*Special rate* ***CNY1200.00net*** *inclusive of one buffet breakfast)*
****Above room rate inclusive internet***
Special request for room: _____
* All the above room categories and special rate are subject to room availability.
* All Reservations must be accompanied by first night stay prepayment either by credit card or bank transfer to " Crowne Plaza Shanghai " as guaranteed booking. Please also attach both copies of your credit card with signature.

Credit Card (Please tick √ one) : ___ American Express ___ Visa ____ Master Card ____ Others

_____ _____ / _____ _____
Credit Card Number Expiry Date Cardholder's signature

I understand that I am liable all for first night stay room expenses, tax and service charge, which will be deducted from my credit card if I fail to arrive (no-show) or cancel the room reservation. Registering with the Hotel and all room and incidental expenses will be paid upon check-out.

For hotel use only
Confirmed by _____ Date _____
Confirmation number _____

CROWNE PLAZA SHANGHAI
400 Pan Yu Road, Shanghai 200052 ,P.R. China
Tel:(86-21) 6145 8888 Fax: (86-21) 6282 2014
Website *: www.shanghai.crowneplaza.com*